

D-Law User Guide

Signing in to D-Law

Step 1: Enter the following address: www.d-law.com into your web browser

Step 2: Enter User ID and Password

Step 3: Click on **login** button



All Search

You can easily and quickly search the database by Keywords or Action Number.

Searching by Keyword:

1. Enter keyword in the search box e.g. ABC Company, Chan Tai Man, HCA1234/2007
2. Use "quotation marks" to search for exact phrases. e.g. "**Chan Tai Man**"
3. You can narrow your search by "**Court Type**", "**Party Type**", and "**Date**" with an ALL default setting.
4. Click on the **Search** button

Company Search

Searching by company name:

1. Enter company name e.g. ABC company
2. Check the "Exact Search" box to narrow your search to contain the exact phrase you type in
3. You can narrow your search by "**Court Type**", "**Party Type**", and "**Date**" with an ALL default setting.
4. Click on the **Search** button

People Search

Searching by name:

1. Enter party name (search by last name and/or middle name and/or given name and/or Chinese name)
2. Bankruptcy records search – enter HKID no. to narrow your search for bankruptcy records
3. Defendant directors search – enter HKID no. to narrow your search for directors of defendant company
4. You can narrow your search by "Court Type", "Party Type", and "Date" with an ALL default setting.
5. Click on the **Search** button

Address Search

Searching by address name:

1. Enter address in specified field(s) including Room/Flat, Floor, Block, and more
2. You can narrow your search by "Court Type", "Party Type", and "Date" with an ALL default setting.
3. Click on the **Search** button

Watch List

It is an electronic clipping service which allows you to monitor the new case records of an individual/company.

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If your subscription does not include the Watch List service, feel free to contact us to upgrade your subscription to the said service.

Tel.: +852 2589 4220 or email to us: info@d-law.com